

DEPARTMENT OF PUBLIC HEALTH
POSTING OF VACANCY

“DPH Employees are strongly encouraged to apply”

Public Health Fire Safety and Construction Unit Supervisor
HEALTH CARE QUALITY & SAFETY – Facility Licensing & Investigations

POSTING DATE: March 19, 2015

CLOSING DATE: March 26, 2015*

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: DPH Employees on a current certification list.

POSITION CONTROL NUMBER: 110476PD **NOTE:** THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION

LOCATION: 410 Capitol Avenue, Hartford, CT

SHIFT/HOURS: 1st Shift/35 hours/week,

SALARY GROUP/RANGE: EE 26/\$65,993 - \$94,783

NOTE: Candidates must have applied for and passed the **Public Health Fire Safety and Construction Unit Supervisor** exam and be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

PREFERRED SKILLS:

- Ability to organize data and evaluate and analyze compliance with physical plant requirements and in accordance with federal and state laws and regulations, National Fire Protection Association (NFPA) codes, State of Connecticut Fire Code, FGI Guidelines and State of Connecticut Fire Prevention Code for healthcare institutions;
- Experience with computerized data bases, MS Outlook and MS Word;
- Experience with review of healthcare construction documents as it relates to physical plant requirements and specifications for CT licensed healthcare facilities and compliance with FGI guidelines;
- Certification as a Connecticut State Fire Marshal.
- Ability to travel throughout the State of CT.
- Ability to triage and prioritize workload.

Knowledge, Skill and Ability:

Considerable knowledge of relevant agency policies and procedures, state and federal laws, statutes, regulations and codes; considerable knowledge of principles and practices of building design, construction and systems; some knowledge of engineering principles concerning waste disposal, plumbing and other sanitary requirements of hospitals; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to inspect facilities and interpret codes; considerable ability to review plans and specifications relative to code compliance; ability to utilize computer software; supervisory ability.

EXPERIENCE AND TRAINING

General Experience:

Seven (7) years of experience in building design, engineering, construction or inspection including some experience in reviewing plans and specifications for code compliance.

Substitution Allowed:

College training in architecture, architectural, mechanical, civil, structural or electrical engineering or building construction may be substituted for the General Experience on the basis of fifteen (15) semester hours equalling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree.

Special Requirements: 1. Incumbents in this class may be required to travel. 2. Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license.

PLEASE NOTE: This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: ANYONE WISHING TO APPLY FOR THIS POSITION MUST SUBMIT A COMPLETE State of Connecticut Application Form for Examination and Employment (Form CT-HR-12), INCLUSION OF A RESUME IS OPTIONAL. THE ORIGINAL AND ONE COPY OF ENTIRE APPLICATION PACKAGE MUST BE RECEIVED NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM AT:

Department of Public Health
410 Capitol Avenue, MS #13PER
PO Box 340308
Hartford, CT 06134-0308
FAX: 860-509-7184 (if faxing, only one application is necessary)
EMAIL: dph.recruitment@ct.gov

* The closing date is for this posting. This may differ from the examination closing date for a competitive examination. Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 509-7223).

THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES. IF YOU REQUIRE AID/ACCOMMODATION TO PARTICIPATE FULLY AND FAIRLY, PLEASE CONTACT THE AFFIRMATIVE ACTION OFFICE AT 860/509-7220.